

**Electricity Store Circle,
Paschimanchal Vidyut Vitran Nigam Ltd.
Victoria Park, Meerut**



E-Tender No. ESC/MT/02(CIRCLE)/2021-22

Tender description: Providing 1 No. CAR (Diesel Operated) with Driver for Official Work at Electricity Store Circle Meerut for the period 01.06.2022 to 31.03.2023 (10 Months)

*Issued By :
Office of The
Superintending Engineer
Electricity Store Circle, Pvvnl, Meerut*

Website :- <https://www.etender.up.nic.in> / <https://www.pvvnl.org>

Date of Opening of part-1: 25.04.2022 at 15:00 Hrs.

Tender Cost (inclusive GST) :1180/-

Earnest Money : 5,000/-

Last Date & Time of Submission : 25.04.2022 up to 11:00 Hrs.

NIT**E-Tender Notice****RFP No. 81 / पं.वि.वि.नि.लि., मे / भण्डार / टेण्डर****Dated : 07.04.2022**

E-tenders are invited in two parts (Part-I Techno Commercial Bid and Part-II Price Bid) for the work of Providing 1 No. CAR (Diesel Operated) with Driver for Official Work at Electricity Store Circle Meerut for the period 01.06.2022 to 31.03.2023 (10 Months). Bid documents (Tender Specification) is available online on <https://etender.up.nic.in> as per particulars indicated below. Any changes in the Bid Schedule, corrigendum etc. shall also be notified via same website. Prospective bidders are therefore requested to regularly check the website for any updates.

Sr. No.	Particulars	Details
1	e-Tender No.	ESC/MT/02(CIRCLE)/2021-22
2	e-Bid Portal (website)	https://etender.up.nic.in
3	Name of Work	Providing 1 No. CAR (Diesel Operated) with Driver for Official Work at Electricity Store Circle Meerut for the period 01.06.2022 to 31.03.2023 (10 Months).
	Supply of material with quantity	-
4	e-Tender Cost	1180.00 with GST (Non Refundable)
5	Earnest Money deposit	5,000/- (Rs. Five Thousand)
6	Document Downloading/sale date starts	08.04.2022
7	Document Downloading/sale date end	25.04.2022 up to 11:00 Hrs.
8	e-Bid submission start date	08.04.2022
9	e-Bid submission end date	25.04.2022 up to 11:00 Hrs.
10	Opening date of e-Bid part-I	25.04.2022 at 15:00 Hrs.
11	Opening date of e-Bid part-II (price part)	Will be notified later.

Note:- Bid shall be accepted through the e-tender portal. Tender issuing authority is not responsible for the delay/downloading of tender document by the recipient due to any problem in accessing the e-tender website. The tender issuing authority is also not responsible for delay in uploading bids due to any problem in the e-tender website. Cost of Bid document (in the form of NEFT/RTGS) & Earnest Money Deposit (EMD (in the form of NEFT/RTGS) shall be in favour of Executive Engineer, Electricity Store Division, Meerut payable at Punjab National Bank Civil Lines, Saket, Meerut (UP) – 250001, Account No. 2512002100007208 IFSC Code. PUNB0251200 further details are available at website: <https://etender.up.nic.in>.

Discom reserve the right to reject any or all proposals or cancel the bid without assigning any reason.

INSTRUCTIONS TO TENDERERS.

- 1.01 Tenderers are requested to go through the instructions carefully and furnish complete information along with their tender offer, failing which their tender may not be considered at all. Tenders shall be received at e-tender portal ([http:// etender.up.nic.in](http://etender.up.nic.in)) only in two separate parts; each part shall have documents as under:
1. **Tender Bid Part-I:-** Shall contain the details of **Tender Cost, Earnest Money Deposited, Experience, Techno Commercial Prticulrs and other relevant documents with respect to pre-qualification conditions and to be submitted in the prescribed form.** The required documents of this part shall be uploaded online at E-Tender Portal (<https://etender.up.nic.in>) in pdf/jpg format.
 2. **Tender Bid Part-II:-** Shall contain the price Bid/ Rate Schedule which is to be uploaded online only at E-Tender Portal (<https://etender.up.nic.in>) in duly filled-in excel format and need not to be submitted in physical form.
 3. Tenderers are advised to scan the documents of Par-1 from original/ legible copy. Tenderers have to show the original document in case of any doubt for verification/ validation purpose.
 4. In case of any inconsistency of the provisions of Form A/B the provision under special Condition of Tender/Instructions to Tenderers will supersede /prevail. Please note that in Form A/B term “UP State Electricity Board” may be read as “P.V.V.N. Ltd.”
 5. Only such firms shall submit tender who are either reputed Manufacturers/Contractors of tendered items/works or their accredited agents or others having sufficient experience of the same nature of work and can produce satisfactory evidence that they have necessary resources and organization to under take the work tendered for to the satisfaction of tendering authority.
 6. Any portion of the terms and conditions as laid down in the Form A/B or Special Conditions etc. of tender enclosed herewith which is not clear to tenderer, should be got clarified before submission of the tender.
 7. The tendering authority does not pledge to accept the lowest or any tender and reserves to himself the right of rejecting/ accepting the whole or any portion of any tender as he may think fit without assigning any reason for non-acceptance or rejection.
 8. Superintending Engineer, Electricity Store Circle, Meerut may revise or amend the special conditions of tender prior to the date notified for opening of the tenders. Such provisions and amendments, if any will be uploaded at E-Tender Portal (<https://etender.up.nic.in>), therefore all tenderers are advised to visit e-tender portal prior to the date of opening of tender.
 9. A security deposit as required under the enclosed special Conditions of contract shall have to be deposited by the tenderer within 10 days of entering into agreement, if his offer is accepted.
 10. Any approach etc. officially or otherwise on the part of the tenderer or his representative shall render his tender to be summarily rejected.

11. The tender fee deposited once will not be refunded under any circumstances, whatsoever.
12. Tenders of those tenderer who have not submitted the proof of payment of prescribed tender fee and earnest money along with tender bid part-I shall be rejected.
13. The tendering authority reserves the right to increase or decrease the tendered quantity or to split the order between two or more parties.
14. In case of ambiguous or self-contradictory terms/conditions mentioned in the tender, interpretation as disadvantageous to the tenderer shall be taken without any reference to tenderer.
15. Any overwriting/cutting/erasing in the tender should be duly signed and stamped.
16. Preference may be given to offers accompanied with certified copies of performance reports from various Govt. agencies, state electricity boards, UP Power Corporation Ltd. etc. in respect of works/supplies offered against this tender.
17. E-Tender preform annexure-I shall be filled in completely by the tenderer in accordance with the instructions contained therein and be submitted in tender bid Part-I.
18. The successful tenderer will have to enter into an agreement within 15 days of receiving the information of acceptance of their tender.
19. In no case payment will be made by letter of credit.
20. Tenderer should quote the earliest period of execution /supply of complete work(s)/ materials. Preference will be given to tenderer offering early completion of works/supplies.
21. Offers of tenderers quoting less than the specified validity may not be accepted at all.
22. Payment will be made on running bills according to the availability of fund from the "corporation" as per the conditions laid hereinafter.

Signature of Tenderer with Seal

SUPERINTENDING ENGINEER

SPECIAL CONDITIONS OF TENDER

1. **TENDER BID PART-I:** Shall contain the following:-

- 1.1 **Tender Fee:** - Tenderers are required to deposit prescribed amount towards tender cost in prescribed bank account only either by online transfer / R.T.G.S / N.E.F.T. or any other mode of digital payment and proof of payment i.e. the pay-in-slip or U.T.R. number or any other reference number shall have to be uploaded along with other documents in tender bid part-I. Details of bank account along with IFS Code are annexed herewith. The Tender fee once deposited shall not be refunded/adjusted under any circumstances, whatsoever.
- 1.2 **Earnest Money Deposited:** - Tenderers are required to deposit prescribed amount towards earnest money in prescribed bank account only either by online transfer/R.T.G.S / N.E.F.T. or any other mode of digital payment and proof of payment. i.e. the pay-in-slip or U.T.R. number or any other reference number shall have to be uploaded along with other documents in tender bid part-I, details of bank account along with IFS code are annexed herewith. Tenderers are also advised to submit their bank account details along with a copy of cancelled cheque leaf for refund of earnest money.

1.3 **Bank Account Details:-**

Sl No.	Account Name	Bank Name & Branch	Account No.	IFSC
1	Executive Engineer Electricity Store Division P.V.V.N.L Meerut	Punjab National Bank Civil Lines, Saket, Meerut (UP) - 250001	2512002100007208	PUNB0251200

- 2 **List Of Documents To Be Uploaded In Bid Part –I :** - Evidence for payment of tender fee and EMD, duly filled-in and signed tender performs. Along with the documents fulfilling pre-qualification criteria needs to be submitted serially numbered. **Tenderers are advised to upload required documents only.**
- 3 The Earnest Money deposited by the tenderer will be refunded after finalization of the tenders, in event of his tender being rejected. And in case tender is accepted, the earnest money shall be returned by the tendering authority against the security deposit specified under and shall be released only on receipt of security for the full amount as per provisions of the contract.
- 4 It may be noted clearly that in case the offer is not with payment of tender fee, earnest money and sufficient experience certificate /resources /organization proof to undertake the above work tender bid part-II of the tender shall not be opened.
- 5 **VALIDITY OF TENDER:** - 180 days from the date of opening of tender, for this agreement duly filled & signed as per annex – I to be compulsorily submitted.
- 6 **SCHEDULE OF GENERAL INFORMATION:** - Tender Proforma duly filled and signed as per annex.-II is to be compulsorily submitted.
- 7 Any other information, which may be considered necessary by the tenderer but, not covered in the specification, be submitted.

- 8 **TENDER BID PART-II:** - The tenderers have to quote/submit the prices only at E-Tender Portal (<https://etender.nic.in>) hence there is no need to submit price bid in hard copy.
- 9 **PRICE:** - The quoted prices should be FIRM & FIRM in all respects throughout the currency of the contract/ agreement. The tenderers should note clearly **that tenders with variable prices shall not be considered at all.**
- 10 **TAXES & DUTIES:** - Tenderers are advised to quote prices without any tax and any other/ charges/ duties/ taxes/ levies etc. should be specifically mentioned separately in price schedule. However, GST shall be payable as per actuals on production of documentary evidence of the same.
- 11 **PAYMENT:** - Payment will be made by the Executive Engineer Electricity Store Division Meerut on running bills subject to the availability of funds from corporation headquarter.
- 12 **DISPUTE:** - For any dispute rising out of the contract S.E (STORE) P.V.V.N.L., Meerut will decide and his decision shall be binding on both the parties.
- 13 The undersigned reserves the right to reject any or all the tenders without assigning any reason thereto.

Signature of Tenderer with Seal

SUPERINTENDING ENGINEER

NOTE:

- i) This Agreement is to be filled in and enclosed with tender Bid Part-I.
- ii) To be made on non judicial stamp paper of Rs. 10/- + Revenue Stamp of Rs. 1/-.

DECLARATION

E-Tender Invited by

The Superintending Engineer
Electricity Store Circle
Pashchimanchal Vidyut Vitran Nigam Limited
Meerut

E-Tender Specification No

ESC/MT/02(CIRCLE)/2021-22

Tender Invited for (Name of work)

Name of Tenderer

In consideration of the **PASCHIMANCHAL VIDYUT VITRAN NIGAM LIMITED**, having treated the tenderer to be an eligible person whose tender may be considered, the tenderer hereby agree to the conditions that the proposal in response to the above invitation shall not be withdrawn within 180 days from the date of opening of tender bid Part –I & II, also to the conditions that if thereafter the tenderer does withdraw his proposal within the said period, the earnest money deposited by him may be forfeited to the U.P. Power Corporation Ltd. in the discretion of the purchaser. The purchaser may debar the tenderer from tendering for a minimum period of one year reckoned from the date of opening of the tender.

Signed this _____ day of _____ 2022.

Witness :

- (i)
- (ii)

**Signed by Tenderer
With Official Seal**

(E-TENDER FORM)

E-TENDER. No. ESC/MT/02(CIRCLE)/2021-22**(To be filled and submitted by the Tenderer in Tender Bid Part-I)****IMPORTANT INSTRUCTIONS TO TENDERERS:**

Your tender shall not be considered if you fail to submit this form duly filled UP Replies should be complete without ambiguity and should be clearly written against each item. Terms such as "Refer covering Letter" etc. shall not be acceptance you may however, attach extra sheets if the space left is not sufficient.

S.No.	Particulars.	
1.	Specification No. against which you have tendered.	
2.	U.T.R. / Receipt No. and date by which cost of tender specification was deposited by you.	
3.	U.T.R. / Receipt No. and date by which amount toward Earnest money deposited with full details, be submitted here. (Enclose)	
4.	Name and complete address of tendered. (With Mobile No.)	
5.	Detail of Bank account of the Tenderer. (attach a cancelled cheque leaf)	Account Name: Account No: Bank Name: Bank Branch: IFSC:
5.	Location of offices.	
6.	Quantity offered (if there are two or more items, state quantities separately with units) with tolerance.	Full.
7.	Do you agree to all conditions of the tender specification.	
8.	Name and detailed address of your authorized representative against this tender.	
9.	Full name and address of tenderers, proprietor / partners Directors be given.	
10.	Do you agree to furnish 10% security deposit , if order is placed with you ? (Answer Yes/No).	
11.	Give GST Registration No. enclose copy	

12.	Please enclosed a certified copies of the latest Income Tax Clearance Certificate. Enclose copy	
13.	Please enclose statement of past/ current supplies/ execution of works of similar nature alongwith order copies.	
14.	Whether all the scheduled and documents required have been submitted or not ?	
<u>PRICE</u>		
15.	If your quoted prices are inclusive of any taxes/ duties other charges except GST, give details of such taxes / duties other charges included and at what rates ?	
16	Do you offer any discount and if so, then what is the rebate/ discount in Rs./ Unit.	

Date:

Place:

Signature of the Tenders

Name:

Status:

Seal of the Tendering Company

ई-निविदा संख्या ESC/MT/02(CIRCLE)/2021-22 की नियम व विशेष शर्तें

1. अर्हताएँ (प्री क्वालीफाईंग शर्तें)

1. कार्य:- विद्युत भण्डार मण्डल, मेरठ हेतु एक नग कार (डीजल चालित) मय चालक कार्य अवधि 10 माह (जो 03 वर्ष से अधिक पुराना न हो,) किराये पर उपलब्ध कराने के सम्बन्ध में।
2. फर्म के जी.एस.टी का वैध पंजीकृत प्रमाण पत्र।
3. फर्म के स्वामी का पैनकार्ड, आधारकार्ड एवं बैंक पास बुक की छायाप्रति स्टैटमेन्ट सहित।
4. गत वर्ष की आईटीआर संलग्न करना अनिवार्य है।
5. वाहन के पूर्ण कागजात (आर.सी./इंश्योरेन्स/फिटनेश आदि)।

2. अन्य नियम एवं शर्तें

1. गाड़ी 24 घंटे निगम हित में अधिकारी के अधीन रहेगी।
2. भुगतान हेतु बीजक तीन प्रतियों में सक्षम अधिकारी द्वारा सत्यापित कराकर विद्युत भंडार खण्ड, मेरठ को प्रस्तुत करने होंगे।
3. कर्मचारी/अधिकारी के साथ या अकेले चालक को किसी भी समय गाड़ी सहित आवश्यक कार्य से निगम हित में मेरठ से बाहर की यात्राओं पर भी जाना होगा रात्रि चार्ज देय नहीं होगा।
4. फर्म द्वारा बीजक तीन प्रतियों में रसीदी टिकट सहित उपलब्ध कराये जायेगे।
5. गाड़ी के कागजात पूर्ण वैधानिक व मोटरव्हीकल एक्ट के अनुसार होंगे। यदि भविष्य में कोई वैधानिक व मोटरव्हीकल एक्ट में संशोधन होता है तो उसके अनुसार निविदादाता बाध्य होंगे।
6. गाड़ी की मरम्मत व सर्विस आदि फर्म के अनुरोध पर माह में एक दिन विभाग की सुविधानुसार समय दिया जायेगा।
7. केवल उन्हीं फर्म/ठेकेदारों की निविदाये खोली जायेगी जिसके द्वारा उपरोक्त निविदा से सम्बन्धित समस्त प्रमाण पत्र भाग-प्रथम में संलग्न किये जायेगे, अन्यथा उनका भाग द्वितीय नहीं खोला जायेगा।
8. फर्म/ठेकेदार के बीजको पर स्ट्रोत पर आयकर जिसको कार्यदायी संस्था द्वारा वहन किया जायेगा।
9. फर्म को अनुबन्ध के समय वाहनों के कागजातों की छायाप्रति संलग्न करना अनिवार्य होगा। गाड़ी को मोटर व्हीकल एक्ट की सभी आवश्यकताओं के अनुसार पूर्ण करना होगा।
10. दुर्घटना की दशा में सम्बन्धित वाहन चालक को क्षतिपूर्ति फर्म/ठेकेदार द्वारा वहन की जायेगी।
11. निविदादाता कर्मकार क्षतिपूर्ति अधिनियम 1923 के अंतर्गत अपने कर्मों का बीमा करायेगा।
12. संविदाकार द्वारा शपथ-पत्र पर लिखित प्रमाण-पत्र प्रस्तुत करेगा :-
 - ❖ उसके द्वारा रखा गया चालक उसका ही कर्मचारी होगा।
 - ❖ संविदाकार के निविदाकर्मों की किसी भी प्रकार की दुर्घटना के समय कर्मकार क्षतिपूर्ति अधिनियम 1923 के अंतर्गत विभाग द्वारा लागू प्राविधानों के अंतर्गत पीड़ित पक्षकार के परिजनों को भुगतान करना सुनिश्चित करेगा।
 - ❖ यदि किसी भी प्रकार की वित्तीय अनियमितता विभाग के संज्ञान में आती है तो तत्काल अनुबंध समाप्त माना जायेगा। अनुबंध शून्य होने अथवा अनियमितता के फलस्वरूप समस्त धनराशि का दायित्व संविदाकार का होगा तथा विभाग एवं तदनुरूप लागू प्राविधानों के अंतर्गत यदि किसी भी प्रकार की धनराशि शास्ति के रूप में उस पर अवधारित की जाती है तो उसके जमा के लिए उत्तरदायी भी होगा।
13. अनुबन्ध 10 माह के लिए किया जायेगा जिसको आपसी सहमति अनुबन्धित दरों पर अधिकतम एक वर्ष के लिए ओर बढ़ाया जा सकता है।
14. फर्म को जी.एस.टी. यथा अनुमन्य देय होगा।
15. विभाग द्वारा विलम्ब से भुगतान प्राप्ति अथवा समय से अवमुक्त न होने की दशा में फर्म कम से कम 3 माह तक अपने स्तर से अपने कर्मियों को भुगतान करना होगा।

16. अनुबन्ध के समय बाह्य एजेन्सी द्वारा विभाग को यह भी प्रमाण उपलब्ध करायेगा कि कार्य में सम्मिलित कर्मचारी भविष्य में सेवायोजन सम्बन्धी किसी भी प्रकार का वाद प0वि0वि0नि0लि0, मेरठ/उ0प्र0 पावर कारपोरेशन लि0 के विरुद्ध दायर नहीं करेंगे जिसके परिपेक्ष्य में बाह्य एजेन्सी द्वारा उपलब्ध कराये गये वाहन चालक से लिखित में रु0 10.00 के नॉन जूडिशियल स्टाम्प पेपर पर शपथ पत्र उपलब्ध कराने होंगे।
17. अधोहस्ताक्षरकर्ता को किसी एक निविदा अथवा समस्त निविदाओं को निरस्त करने का अधिकार बिना किसी कारण बताये सुरक्षित है।
18. फर्म को प्रति किमी0 डीजल की खपत का विवरण इंगित करना होगा जोकि 12 किमी/प्रति ली0 से कम नहीं होगी।
19. उपरोक्त टेन्डर रनिंग कान्ट्रैक्ट होगा।
20. गाड़ी के वाहन चालक का लाइसेन्स वाणिज्यिक श्रेणी में नवीनीकृत होना चाहिये।
21. निविदा में दरों की वैधता न्यूनतम 180 दिन होगी।
22. विभाग द्वारा दैनिक उपभोग हेतु डीजल के अतिरिक्त अन्य कोई सामग्री फर्म/वाहन चालक को उपलब्ध नहीं कराई जायेगी।
23. फर्म के चालक को गाड़ी की लाग-बुक का रखरखाव करना होगा तथा प्रतिदिन गाड़ी चलने की किमी रीडिंग को सत्यापित कराकर विभाग के अधिकारी से हस्ताक्षरित करना होगा।
24. फर्म को लाग-बुक सत्यापन के आधार पर बीजक प्रस्तुत करने के उपरान्त प्रतिमाह भुगतान किया जायेगा।
25. फर्म द्वारा उपलब्ध कराये गये वाहन चालक के पास फर्म द्वारा निर्गत वैद्य आई.डी. होनी अनिवार्य होगी।
26. गाड़ी खराब होने की स्थिति में फर्म का दायित्व होगा कि दूसरी गाड़ी 02 घण्टे के अन्दर उपलब्ध करायेगी अन्यथा की स्थिति में फर्म पर रु0 200.00 प्रति घण्टे की दर से पेनाल्टी (जिस अवधि में गाड़ी उपलब्ध नहीं रही है) फर्म के बीजक से काटी जायेगी तथा उस दिन के वाहन किराये का भुगतान भी नहीं किया जायेगा।
27. गाड़ी के रखरखाव की पूर्ण जिम्मेदारी फर्म के मालिक की होगी। यदि गाड़ी दुर्घटना या अन्य किसी कारण से क्षतिग्रस्त होती है तो उसका सम्पूर्ण उत्तरदायित्व पूर्णरूपेण गाड़ी मालिक का होगा।
28. विभाग द्वारा जीएसटी के अतिरिक्त अन्य किसी कर का भुगतान नहीं किया जायेगा।
29. वाहन, वाहन चालक सहित किराये पर लिया जायेगा एवं वाहन तथा चालक की उपलब्धता 24 घण्टे रहेगी। ड्राइवर की नाइट शिफ्ट का कोई भुगतान अलग से नहीं किया जायेगा तथा यह भी सुनिश्चित किया जायेगा कि वाहन चालक को श्रम विभाग द्वारा निर्धारित मानदेय प्राप्त हो।
30. निविदा में ± 50 प्रतिशत विचलन प्राविधानित है जिसका अधिकार अधीक्षण अभियन्ता (भण्डार) के पास सुरक्षित होगा।
31. फार्म बी की शर्तें मान्य होगी। विभाग द्वारा उपरोक्त दरों पर भुगतान के अतिरिक्त अन्य किसी मद् का भुगतान नहीं किया जायेगा।
32. अनुबन्ध के समय फर्म को रु0 100.00 का नोन जूडिशियल स्टाम्प पेपर स्वयं अपने खर्चे पर उपलब्ध कराना होगा, जिस पर अनुबन्ध किया जायेगा जिसके साथ निविदा की कुल धनराशि का 10 प्रतिशत सिक्योरिटी की एफडीआर 10 माह की अवधि के रूप में, जो अधिशासी अभियन्ता विद्युत भण्डार खण्ड, मेरठ के पक्ष में देय हो, प्रस्तुत करनी होगी।
33. विवाद की स्थिति में न्यायालय का क्षेत्र मेरठ होगा।

निविदा दाता के हस्ताक्षर सील सहित

अधीक्षण अभियन्ता (भण्डार)